



# WING ON COMPANY INTERNATIONAL LIMITED

永安國際有限公司

(Incorporated in Bermuda with limited liability)

(Stock code: 289)

(the “**Company**”)

## SHAREHOLDERS’ COMMUNICATION POLICY

### 1. Principles

1.1 The Company is committed to providing shareholders of the Company (the “**Shareholders**”) and other stakeholders (including potential investors) with balanced and understandable information about the Company, in order to enable them to engage actively with the Company and to allow Shareholders to exercise their rights in an informed manner.

1.2 The board of directors (the “**Board**”) of the Company is responsible for:

- maintaining an on-going dialogue with Shareholders and encouraging them to communicate actively with the Company as well as participate through annual general meetings or other general meetings, financial reports and other publications and communications of the Company;
- providing Shareholders with timely, clear and ready access to balanced and understandable information about the Company to enable them to make an informed investment or investment-related decision;
- ensuring effective and timely dissemination of information to Shareholders and the investment community at all times; and
- establishing this policy and reviewing the policy at least annually to ensure its continued effectiveness.

### 2. Purpose

2.1 This policy sets out the strategies and practices of the Company in relation to communication with Shareholders which includes:

- promoting effective communication with Shareholders and other stakeholders;
- encouraging Shareholders to engage actively with the Company; and
- enabling Shareholders to exercise their rights as Shareholders effectively.

### 3. Sources of communication

#### 3.1 Corporate communication

3.1.1 “Corporate Communication” as defined under the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) (the “**Listing Rules**”) refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to, (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; (g) an application proof; and (h) a post hearing information pack.

3.1.2 The corporate communication of the Company will be published on the Stock Exchange’s website ([www.hkexnews.hk](http://www.hkexnews.hk)) and the Company’s website (<http://www.tricor.com.hk/websevice/000289>) in a timely and consistent manner as required by the Listing Rules.

3.1.3 Corporate communication will be provided to Shareholders and non-registered holders of the Company’s securities in both English and Chinese versions or where permitted, in single language, in a timely and consistent manner as required by the Listing Rules.

#### 3.2 Announcements and other documents pursuant to the Listing Rules

3.2.1 The Company shall publish announcements (on price sensitive information, corporate actions and transactions, etc.) and other documents (e.g. Bye-Laws) on the Stock Exchange’s website and the Company’s website (<http://www.tricor.com.hk/websevice/000289>) in a timely manner in accordance with the Listing Rules.

#### 3.3 Corporate website

3.3.1 Any information or documents of the Company posted on the Stock Exchange’s website are also published on the Company’s website (<http://www.tricor.com.hk/websevice/000289>).

#### 3.4 Shareholders’ meetings

3.4.1 The annual general meeting and other general meetings of the Company are primary forum for communication by the Company with its Shareholders. The process of the Company’s general meetings will be monitored and reviewed on a regular basis, and, if necessary, changes will be made to ensure that Shareholders’ needs are best served.

3.4.2 The Company shall provide the Shareholders with any material information on the subject matter reasonably necessary to enable them to make an informed decision on the resolution(s) proposed at general meetings.

- 3.4.3 Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at the meetings for and on their behalf if they are unable to attend the meetings. Appropriate arrangements shall be in place to encourage Shareholders' participation at the meetings.
- 3.4.4 Chairman of the Board and other Board members, chairmen of Board committees or their delegates, and external auditors shall attend annual general meetings to answer Shareholders' questions (if any).
- 3.4.5 The chairman of the independent Board committee (if any) should also be available to answer questions at any general meeting to approve a connected transaction or any other transaction that is subject to independent Shareholders' approval.

### 3.5 Shareholders' enquiries

#### 3.5.1 Enquiries about shareholdings

Shareholders should direct their enquiries about their shareholdings to the Company's share registrar through the means of contacts set out at their website ([www.tricoris.com](http://www.tricoris.com)).

#### 3.5.2 Enquiries about corporate governance or other matters to be put to the Board and the Company

The Company will not normally deal with verbal or anonymous enquiries. Shareholders may send their enquiries to the Company through the means of contacts set out at its website (<http://www.tricor.com.hk/webservice/000289>).

## 4. Shareholders' privacy

- 4.1 The Company recognises the importance of Shareholders' privacy and will not disclose Shareholders' information without their consent, unless required by law to do so.

## 5. Disclosure of this policy

- 5.1 This policy will be published on the Company's website for public information.

Hong Kong, 8 December 2022